

REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie

**CONSEIL NATIONAL DES  
CHARGEURS DU CAMEROUN**

**DIRECTION GENERALE**

B.P 1588 DOUALA

Tél. : 233 43 67 67 Fax : 233 43 70 17

[www.cncc.cm](http://www.cncc.cm)



REPUBLIC OF CAMEROON  
Peace-Work-Fatherland

**CAMEROON NATIONAL  
SHIPPERS' COUNCIL**

**HEAD OFFICE**

P.O Box 1588 DOUALA

Ph. : 233 43 67 67 ; Fax : 233 43 70 17

[info@cncc.cm](mailto:info@cncc.cm)

**CALL FOR EXPRESSION OF INTEREST No. 001/ASMI/CNCC  
S.A/DG/DAF/SDFC/CCGM/2026 OF 28 JAN 2025 FOR THE  
CREATION OF A SUPPLIER AND SERVICE PROVIDER DIRECTORY  
AT THE CAMEROON NATIONAL SHIPPERS' COUNCIL (CNSC Plc)**

**1. Purpose**

With a view to creating a 'Supplier and Service Provider Directory' at the Cameroon National Shippers' Council (CNSC Plc) for the year 2026, the General Manager of the Cameroon National Shippers' Council hereby issues a Call for Expression of Interest to companies supplying goods and services of the following nine (09) categories.

Category 1: IT equipment and accessories;

Category 2: Maintenance and servicing (electricity, refrigeration and air conditioning, automotive, wood/metal works, computer systems, construction, telecommunications and networking, etc.);

Category 3: Office furnishings, equipment and supplies;

Category 4: Communication and event planning;

Category 5: Logistics and transport;

Category 6: General consultancy;

Category 7: Organisation of training workshops and seminars;

Category 8: Assistance and counselling;

Category 9: Other services (to be specified).

**2. Participation and origin**

This call for expressions of interest is open to legal entities established in Cameroon, duly registered in the trade register, and up-to-date with their tax and corporate obligations. Applicants must have the relevant skills for the selected category of supplies and services specified in this tender call.

### **3. Submission of applications**

All applications shall be written in French or English and submitted in five (05) copies, including one (01) original and four (04) copies marked as such, addressed to the Procurement and Asset Management Department of CNSC Plc, located at the 13<sup>th</sup> floor of Immeuble IGH, Centre des Affaires Maritimes. Tel.: 233 43 67 67 / Fax: 233 43 70 17 **no later than 25/02/2026 at 2:00 p.m. prompt.**

Applications must be submitted against an acknowledgement of receipt and placed in an envelope labelled: Call for Expression of Interest No. 001/AMI/CNCC S.A/DG/DAF/SDFC/2026 OF 28/01/2026 FOR THE CREATION OF A SUPPLIER AND SERVICE PROVIDER DIRECTORY AT THE CAMEROON NATIONAL SHIPPERS' COUNCIL (CNSC Plc) "TO BE OPENED ONLY DURING THE BID-OPENING SESSION".

NB:

- ❖ Only companies listed in the supplier and service provider directory will be solicited for procurement by Work/Purchase Orders.
- ❖ Requests for quotations and tender calls remain open to interested bidders;
- ❖ The supplier and service provider directory is valid for a renewable period of one year.

### **4. Required documents**

Each applicant must submit a complete administrative file and a technical file containing the following documents; failing which, their application will be rejected.

#### **4.1. Administrative file**

Administrative documents must be submitted either as originals or as certified copies less than three (3) months old. These include:

- a. A stamped letter of interest, duly dated, showing the company name, address and the supply/service category(ies) chosen by the company;
- b. A bank attestation issued by a financial institution approved by Cameroon's Finance Minister;
- c. A copy of their business licence;
- d. A stamped copy of their tax compliance certificate;
- e. A certified copy of their tax registration certificate;
- f. A location plan signed under oath by an authorized representative of the company, specifying the district and neighbourhood.

#### **4.2. Technical documents**

- a. A brief presentation of the company;
- b. A certificate of financial solvency specifying that the company has the means to perform the requested service(s) (minimum of five (05) million CFA francs);
- c. References of previous assignments carried out by the company in the relevant fields.

#### **5. Evaluation criteria**

The essential criteria are:

##### ***a) Eliminatory criteria***

- False declarations or forged documents;
- Incomplete Technical offer;
- Technical score below 80%.

##### ***b) Essential criteria***

The technical file will be evaluated on a scale of 50 points using the following criteria:

<b>No.</b>	<b>DESCRIPTION</b>	<b>SCORE</b>
1	<b>Company presentation</b>	<b>5</b>
2	<b>Financial standing</b> <i>5 million: 5 points, 10 million: 10 points and 15 million: 15 points</i>	<b>15</b>
3	<b>Company references</b> <i>(Contract or Purchase Orders + Service delivery note or receipt or completion certificate) 5 points per justified reference</i>	<b>25</b>
4	<b>File presentation</b> <i>(Content, interleaf, binding, legibility)</i>	<b>5</b>
<b>TOTAL</b>		<b>50</b>

Only candidates with a technical score of 80% or above will be considered as L having qualified.

##### **Copy:**

- ARMP;
- Notice boards;
- Archives.

